

**GEORGIA ASSOCIATION FOR WOMEN LAWYERS
JOHN MARSHALL LAW SCHOOL CHAPTER**

BY-LAWS

Article 1: NAME

The name of the organization shall be “GEORGIA ASSOCIATION FOR WOMEN LAWYERS – JOHN MARSHALL LAW SCHOOL (GAWL-JMLS).”

Article 2: OBJECTIVE

GAWL-JMLS will be a student chapter of the GEORGIA ASSOCIATION FOR WOMEN LAWYERS (“GAWL”) and shall be a non-profit association for the welfare and interest of women lawyers; to maintain the honor and integrity of the profession of law; to inform and educate students at John Marshall Law School on matters pertaining to their professional interests and status; to aid in the administration of justice; to do the things necessary and proper to promote and advance the objectives of GAWL-JMLS; and to encourage school-wide participation by all members of GAWL-JMLS.

Article 3: FISCAL YEAR

The fiscal year of GAWL-JMLS ATLANTA shall be from August 1st – July 31st of the following year.

Article 4: MEMBERSHIP

- 4.1 Student Members. General membership shall be open to all law students in good standing of John Marshall Law School upon acceptance of application and payment of dues. Such members shall have all the privileges of GAWL-JMLS, including the right to vote and hold office.
- 4.2 Faculty Members. Members in good standing of the Bar of any State or the District of Columbia shall be eligible for full membership in GAWL-JMLS, upon acceptance of application and payment of dues.
- 4.3 Suspension or Expulsion of Members. A member disbarred from practicing law in any State or the District of Columbia or dismissed from John Marshall Law School shall be automatically dropped from membership in the GAWL and cannot be reinstated until having been readmitted to practice law in the State.

Article 5: VOTING

All student members of GAWL-JMLS in good standing are eligible to vote in elections. Voting shall be by written ballot with elections to be supervised by all ballots to be received by a member of GAWL-JMLS who shall be appointed by the President within the time limits set by the Executive Board of GAWL.

Article 6: OFFICERS

6.1 Eligibility. Any student member of GAWL-JMLS in good standing is eligible to hold office.

6.2 Officers. The Officers of GAWL-JMLS shall consist of a President, a Vice President/President Elect, a Secretary and a Treasurer.

6.3 Terms of Office. Each Officer shall hold office for a term of one year, commencing with the first of May. Each Officer shall deliver to the President, at the close of such Officer's term, a written status report.

6.4 Duties of Officers

6.4.1 President: The President shall preside at all meetings of GAWL-JMLS and shall be responsible for, but not limited to the following duties; act as liaison of GAWL, exercise general executive authority over the business and activities of the chapter, schedule regular meetings and call special meetings, appoint members of all standing and select committees, assist Treasurer in preparing annual budget for approval by Executive Committee, and perform the usual duties incumbent upon the President.

6.4.2 Vice President/President Elect. The Vice President Elect shall perform the duties of the President in the absence of the President; succeed to the office of President, until the next regularly schedule meeting, oversee programs, special events, and community activities; be a liason with representatives of the statewide GAWL involving programs, social action and community activities. It shall also be the duty of the Vice President/President Elect to organize, coordinate, and publicize programs and special events, and to act as liaison with the Programs Chair of GAWL.

6.4.3 Secretary. It shall be the duty of the Secretary to keep a record of all official proceedings of all regular and called meetings of GAWL-JMLS and to make available said records to all members on request, to author and distribute a monthly newsletter advising the membership of the events of the previous month's meeting and providing notice of upcoming events, to maintain an accurate list of GAWL-JMLS members to be responsible for keeping a record of all changes of address, etc., of all GAWL-JMLS

members. It shall also be the duty of Secretary to keep a scrapbook containing material, programs, pictures, news releases, etc., relating to GAWL-JMLS. The Secretary shall be responsible for the safekeeping of all historical records and organizational documents.

6.4.4 Treasurer. It shall be the duty of the Treasurer to oversee the collection of funds, which funds GAWL-JMLS shall collect; to pay the bills of GAWL-JMLS which have been approved by the Officers and JMLS administration; to notify the President and the other Officers of the names and members in arrears when called on to do so, to coordinate with GAWL's Treasurer to establish an annual budget and allotment of dues, and to handle any other financial matters when called on to do so by the Officers of GAWL-JMLS.

Article 7: ELECTION AND EXPULSION OF OFFICERS

- 7.1 Nominations. Nominations for Officers may be made orally, electronically, or in writing by any active member of GAWL-JMLS in good standing during the first full week of March each calendar year.
- 7.2 Elections. Officers of GAWL-JMLS shall be elected by written or electronic ballot during the second full week of March each calendar year. The election shall be supervised by a member of GAWL-JMLS who shall be appointed by the President, which member shall coordinate with the Executive Board of GAWL, and the results of the elections shall be announced by that person to the membership. No Officer shall be eligible to hold the same office more than two consecutive terms. The Office of Vice-President/President-Elect must be held by a member of GAWL-JMLS who has at least two full academic years remaining as a student at John Marshall Law School at the time of elections.
- 7.3 Voting. A plurality of votes cast by written ballot shall be sufficient to elect officers.
- 7.4 Vacancies. If an Officer resigns, is expelled, or otherwise leaves office before the expiration of that Officer's term, the remainder of the term shall be filled by a member elected by a majority vote of the remaining Officers within sixty (60) days of the date the vacancy occurs.
- 7.5 Removal and Resignation. Any Officer of GAWL-JMLS may be removed either for or without cause at any time by unanimous resolution of the remaining members of the GAWL-JMLS Board. Any Officer of the GAWL-JMLS board may resign at any time by giving notice in writing to the President of GAWL-JMLS. A removed Officer's successor may be appointed at the same time to

serve the unexpired term.

Article 8: DUES

8.1 Amount. Dues for each type of membership shall be recommended by the Executive Board of GAWL pursuant to the GAWL By-Laws.

Article 9: REGULAR MEETINGS

9.1 Regular Meetings. Regular meetings of GAWL-JMLS shall be held from time to time as designated by the President. Notice of all meetings shall be given to the membership.

9.2 Special Meetings. There may be special meetings called by the President for the transaction of business. Notice of such meetings may, if time permits, be given in writing or by telephone to members.

9.3 Quorum. Three (3) members and one (1) Officer shall constitute a quorum for the transaction of business at regular and special meetings.

9.4 Voting. Except as otherwise set forth herein, all shall be approved by a majority of such members present at said meeting, so long as a quorum is present.

Article 10: AMENDMENT

These By-Laws may be amended without notice by the unanimous vote of the members present at any regular meeting and approved by the Executive Board of GAWL, if required under its By-Laws; or

These By-Laws may also be amended by a two-thirds (2/3) vote of the members present at any regular meeting, provided that the members have received notice of the proposed amendment either in writing or orally at a regular or annual meeting, within sixty (60) days of the time of the vote; or

These By-Laws may also be amended by the unanimous vote of the Officers of GAWL-JMLS subject to approval by the Executive Board of GAWL pursuant to its By-Laws.

Article 11: TERMINATION OF CHAPTER STATUS

If the Officers of GAWL-JMLS deem that continuing as a chapter of the GAWL is not in the best interests of the members of GAWL-JMLS, and only after approval by the unanimous consent of the Officers of GAWL-JMLS and a majority of the members of GAWL-JMLS at any regular or special meeting, GAWL-JMLS may terminate its status as a chapter of the GAWL.

In the event of such termination, GAWL-JMLS may elect to continue, under a different name, as an entity separate and distinct from the GAWL. In the alternative, GAWL-JMLS may elect to disband entirely.

ADOPTION BY OFFICERS OF GAWL-JMLS

The undersigned, constituting the Officers of GAWL-JMLS, do hereby adopt these By-Laws as the By-Laws of GAWL-JMLS, effective as of the date set out below.

This 12th day of March 2008.

Angel Jacobs
President, GAWL-JMLS

Jill Cassert
Vice-President, GAWL-JMLS

Tammy Coffey
Secretary, GAWL-JMLS

Molly Brien
Treasurer, GAWL-JMLS

This 13th day of March 2008.

Lee Wallace
President, GAWL